

PIN FUND GUIDELINES

1. All requests for Pin Fund grants must be in writing and sent to any trustee of the Rhode Island State Grange Foundation.
2. The grange member requesting a grant must state the nature of their need and a specific amount requested, up to a maximum of 10% of the Pin Fund balance as of September 1 of the grange year, and not to exceed \$1000. **
3. Requests are submitted with the understanding that it may take up to 30 days to be approved or rejected.
4. A grange member must be in good standing, and have been a member of a Rhode Island grange for at least one year to be eligible for a grant from the PIN Fund. A grange member can receive only one grant.
5. All requests will be discussed and approved or denied at a meeting of the trustees of the Foundation. If there is no regularly scheduled meeting within 30 days, and no special meeting date can be agreed on within 30 days, email may be used to reach a consensus among the Foundation trustees.
6. The total dollar amount of individual grants during a grange year cannot exceed more than 50% of the PIN Fund balance as of September 1 of the grange year. This percentage may be waived or modified as the discretion of the trustees, determined by the existing balance of the Fund
7. The treasurer shall keep a record of the grants paid to members for the purpose of determining the eligibility of future requests. This information is confidential and will not be part of the minutes of the Foundation.

**This amount was modified to \$500 by the trustees at a meeting on June 25, 2015